

# Republic of the Philippines Province of Oriental Mindoro Municipality of Socorro

## OFFICE OF THE MUNICIPAL MAYOR

### NOTICE TO PROCEED

September 23, 2024

#### CASA MARCO SUITES HOTEL

San Isidro, Puerto Galera, Oriental Mindoro

#### Dear Sir/Madame:

The attached Purchase Order having been approved, notice is hereby given to CASA MARCO SUITES HOTEL that work may commence on Lease of Venue including meals and accommodation, for the conduct of LGU Employees' Day cum GAD/VAW Orientation in line with the celebration of 124<sup>th</sup> Philippine Civil Service Anniversary on September 26-28, 2024.

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Socorro.

Very truly yours,

HON. NEMMEN O. PEREZ M.D.
Municipal Mayor

I acknowledge receipt of this Notice on	
Name of Representative of the Bidder MARK ANTHONY C. REYES	
Authorized Signature	

## **PURCHASE ORDER**

MUNICIPALITY OF SOCORRO SOCORRO, ORIENTAL MINDORO

:	CASA MARCO SUITES HOTEL	P.O. No.	:	368
:	San Isidro, Puerto Galera, Oriental Mindoro	Date	: _	9/23/2024
		Mode of Procurement	:	NP -Lease of Venue
:	179-757-570-00001	P.R. No./s	:_	2024-09-368
	:	: San Isidro, Puerto Galera, Oriental Mindoro	: San Isidro, Puerto Galera, Oriental Mindoro  Date  Mode of Procurement	: San Isidro, Puerto Galera, Oriental Mindoro Date : Mode of Procurement :

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Deliv	ery:	LGU-Socorro	Delivery	Term : FO	B-Destination
Date of Deliv	ery :	Sept 26-28, 2024	Payment	Term :	
STOCK NO.	UNIT	DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
	packs	Lease of Venue including meals for two (2) days	160.00	5,358.00	857,280.00
	-	and accommodation for two (2) nights for one hundred	-	-	-
	-	sixty (160) participants	-	-	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
	-		-	-	-

pac	ks Lease of Venue including meals for two (2) days	160.00	5,358.00	857,280.0
	and accommodation for two (2) nights for one hundred	-	-	-
	sixty (160) participants	-	-	1
		-	-	-
	Inclusions	-	-	-
	airconditioned rooms	- 1	-	-
-	6 meals	-	-	-
	function hall	-	-	-
-	complimentary wifi access	-	-	-
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				857,280.0

(Total Amount in Words)

Eight Hundred Fifty Seven Thousand Two Hundred Eighty Pesos

Purpose: for the conduct of LGU Employees' Day cum GAD/ VAW Orientation in line with the celebration of 124th Philippine Civil Service Anniversary

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

CASA/MARCO SUITES HOTEL
Signature over Printed Name of Supplier

Very truly yours,

HON. NEMMEN O. PEREZ, M.D.
Municipal Mayor