



Republic of the Philippines
Province of Oriental Mindoro
Municipality of Socorro

OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

May 21, 2025

NCOPY DIGITAL PRINTING SERVICES

Barcenaga, Naujan, Oriental Mindoro


Dear Sir/Madame:

The attached Purchase Order having been approved, notice is hereby given to NCOPY DIGITAL PRINTING SERVICES that work may commence on Supply and Delivery of Ink and Toner, effective /within 15 days upon the receipt of this notice.

Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Socorro.

Very truly yours,


HON. NEMMEN O. PEREZ M.D.
Municipal Mayor

I acknowledge receipt of this Notice on 5-21-2025

Name of Representative of the Bidder NICKO A. FEDELIN

Authorized Signature 

PURCHASE ORDER
MUNICIPALITY OF SOCORRO
SOCORRO, ORIENTAL MINDORO

Supplier	:	NCOPY DIGITAL PRINTING SERVICES	P.O. No.	:	113
Address	:	Barcenaga, Naujan, Oriental Mindoro	Date	:	5/21/2025
TIN	:	433-325-404-000	Mode of Procurement	:	Shopping
Gentlemen:	:		P.R. No./s	:	2025-05-107

Gentlemen: _____ P.R. NO. 5 _____ : 2023-03-10/7

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: <u>LGU-Socorro</u>	Delivery Term	: <u>FOB-Destination</u>
Date of Delivery	: <u>on or before June 4, 2025</u>	Payment Term	:

[illegible]

Total Amount in Words)	Fifty Eight Thousand Two Hundred Ten Pesos
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Purpose: for the official use of different offices in the Municipality of Socorro

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours, _____

Conforme: _____ Very truly yours,

Signature over Printed Name of Supplier
Date: 5-21-2014

Signature over Printed Name of Supplier
Date: 5-21-2014

HON. NEMMEN O. PEREZ, M.D.
Municipal Mayor